

# **Alcide De Gasperi University of Euroregional Economy in Józefów**

## **Foreign student guide**

### Foreword

Welcome to Alcide De Gasperi University of Euroregional Economy!

The guide in Your hands was created in order to help You to deal with formalities during Your stay in Poland. You will find here basic information about our university and student life.

We hope You will quickly adapt at Alcide De Gasperi University of Euroregional Economy and studying here will become one of Your nicest memories.

### Documentations

The foreign student who wants to apply to our University ought to fill the Application form and Learning Agreement (see attachments below).

Moreover the sending institution is supposed to issue a document confirming acceptance for Erasmus+ Program.

After arrival the student must show the identity card or passport and medical insurance at International Relation Office

### About Alcide De Gasperi University of Euroregional Economy

It was funded with the decision of the Minister of National Education and Sports on the 18th November 2002. With the same decision WSGE was put on the list of professional universities with the number 115. From its beginning University is educating at the faculty of administration. Since October 2003 there were created two other ones: pedagogy and politology. In June 2004 we opened the next faculty “management” and in 2005 “the environment protection”. In 2007 WSGE got the permission to run the education on the studies of the first grade “inner safety”. In 2008 university got permission for start up of the second grade studies at the faculty of pedagogy. Since 27th September 2004 University has its patron – an exquisite Italian and Polish politician – Alcide de Gasperi. With this event the name of the University has been converted into Alcide de Gasperi University of Euroregional Economy In Józefów.

Since 2004/05 was started a cyclical project named Opened lectures and Scientific Seminars. It is a series of lectures of scientists and public persons, who were talking about chosen by themselves issues, after which took place a discussion with the region citizens and invited guests. We could host among them senator Andrzej Wielowieyski, prof. Longin Pastusiak, bishop Tadeusz Płoski and Wojciech Wierzejski.

University became a member of the international society of the universities from Middle and Eastern Europe C.I.R.C.E.O.S. 1st March 2005 University gained an Erasmus Card which means that it became a member of the elite group of universities cooperating among each other in Erasmus Programme. In May 2005 school started realization of so called Isola Didactica. Thanks to it students, lecturers and people interested in it have an opportunity to communicate via internet with the University of Bari. This contact consist of offering the opportunities to listen lectures of Bari professors, to take part in conferences without leaving

from Poland. In academic year 2004/2005 University won the contest for realization of two European projects in Leonardo da Vinci programme. Those projects allow our students studying in other European universities and receiving a joint diploma of those schools. In the period from 1.07.2009 till 30.06.2012 WSGE is doing a project called "Building of the development potential of WSGE in Józefów". This project is cofunded by the European Union , from the European Social Fund (action 4.1.1.). Its aim is widening the offer and strengthen practical elements of education. Nowadays University is preparing for expanding its didactic part, so in the future the whole space could reach 4000 square metres.

**Institutional Coordinator:**

Dr hab. Magdalena Sitek

Contact person:

Iwona Niedziółka

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ul. Sienkiewicza 4

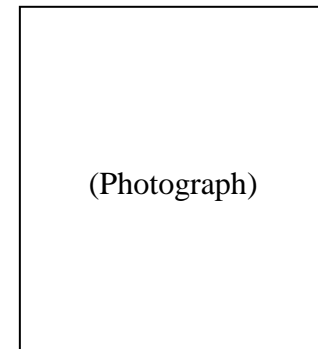
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## STUDENT APPLICATION FORM

**ACADEMIC YEAR : 20.../20...**  
**FIELD OF STUDY : .....**



This application should be completed in BLACK in order to be easily copied and/or telefaxed.

<b>SENDING INSTITUTION:</b> ..... .....
<b>Contact person – name, telephone and telefax numbers, e-mail:</b> ..... .....
<b>Institutional coordinator – name, telephone and telefax numbers, e-mail :</b> ..... .....

### STUDENT'S PERSONAL DATA (to be completed by the student applying)

<b>Family name :</b> .....	<b>First name (s) :</b> .....
<b>Date of birth :</b> .....	<b>Nationality :</b> .....
<b>Sex :</b> .....	<b>Place of birth</b> .....
<b>Current address :</b> ..... .....	<b>Permanent address (if different) :</b> ..... .....
<b>Current address is valid until :</b> .....	
<b>Tel. nr (incl. country code nr.) :</b> .....	<b>Tel : .....</b>
.....	<b>e-mail:.....</b>

**LIST OF INSTITUTIONS WHICH WILL RECEIVE THIS APPLICATION FORM (in order of preference):**

Institution	Country	Period of study		Duration of stay (months)	No. of expected ECTS credits
		From	To		
1.....	.....	.....	.....	.....	.....
2.....	.....	.....	.....	.....	.....
3.....	.....	.....	.....	.....	.....

**Name of student:**  
 .....

**Sending institution :** \_\_\_\_\_ **Country :** \_\_\_\_\_

**Briefly state the reasons why you wish to study abroad :**.....  
 .....  
 .....

**LANGUAGE COMPETENCE**

**Mother tongue :** .....

**Language of instruction at home institution (if different):** .....

Other languages	I am currently studying this language		I have sufficient knowledge to follow lectures		I would have sufficient knowledge to follow lectures if I had some extra preparation	
	YES	NO	YES	NO	YES	NO
.....	↑	↑	↑	↑	↑	↑
.....	↑	↑	↑	↑	↑	↑
.....	↑	↑	↑	↑	↑	↑

**WORK EXPERIENCE RELATED TO CURRENT STUDY (if relevant)**

Type of work experience	Firm /organisation	Dates	Country
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....

**PREVIOUS AND CURRENT STUDY**

**Diploma/degree for which you are currently studying :**

.....

**Number of higher education study years prior to departure abroad :**

.....

**Have you already been studying abroad ? Yes  No**

**If Yes, when ? at which institution ?**

.....

**SENDING INSTITUTION**

**We hereby acknowledge receipt of the application, the proposed learning agreement**

**Departmental coordinator's signature**

**Institutional coordinator's signature**

.....

.....

**Date :** .....

**Date :** .....

**RECEIVING INSTITUTION – PL JOZEFOW01**

**We hereby acknowledge receipt of the application, the proposed learning agreement**

**Departmental coordinator's signature**

**Institutional coordinator's signature**

.....

.....

**Date :** .....

**Date :** .....